

# The Charles F. Vollman Award

## Procedure for Selection

### **Qualifications: Recognize a resident who goes above and beyond their daily activities who**

- Must be a resident of the City of Hollywood for at least 5 years
- Provided outstanding community involvement, leadership and civic activism
- Unselfishly and voluntarily contributed to our community with recognizable results
- Is an individual that has participated in many civic activities as well as giving significant time and effort to improve or assist the city and the community
- *Cannot be: an elected official; a candidate running for office in the city, county or state; on the city, county or state payroll; or presently a contractor for the city*

### **Nominations:**

- Any resident of the City of Hollywood who is at least 18 years of age
- The nomination must be approved by a recorded majority of the Board of a Civic Association that is a current member of the Hollywood Council of Civic Associations (HCCA)
- The nomination must be sent to the President of the HCCA by a member of the approving Civic Association Board within the allocated time
- A list of all nominations and qualifications as well as their nominating associations shall be publicly available and emailed to all member associations upon request

### **Nominations Format:**

- Submissions must include a detailed biography clearly stating the reasons for the nomination, including but not limited to their accomplishments and qualifications

### **Electing Panel:**

The impartial electing panel will consist of the following persons:

- A member of the Vollman family
- A voting member of the HCCA chosen by majority vote at a regular meeting by the voting members present at said meeting
- An available City Commissioner chosen by the majority of the HCCA board of directors
- The earliest available and willing recipient of the Vollman award that has not already served in this capacity
- An executive member of the Hollywood Chamber of Commerce chosen by the chamber's board

A majority vote of this panel is required for selection. In case that one or more of the five panelists named above cannot serve, in a particular year that position will be occupied by one or more members of the HCCA board. The order will be: President, Vice president, Treasurer, Recording Secretary and Correspondence Secretary.